

REFERRAL PROCESS FLOWCHART

Teachers, Support Staff or Parents have a concern about a student

Sufficient progress is made

Teachers and parents meet with grade level team or hold a parent conference. Develop RTI Tier I strategies and interventions. Teacher collects data to document progress

Insufficient progress is made

Interventions continue with regular education

Student is referred to the RTI Team. RTI Tier 2 strategies and interventions are put in place. Teacher collects data to document progress

Sufficient progress is made

Insufficient progress is made. Disability is suspected

Successful interventions and strategies continue in regular education

504 Referral

Request for Referral to Special Education

Consent to correspond with diagnosing professional; release of relevant medical records and/or consent to evaluate is obtained

Parent signs request for referral. Parent signs consent to evaluate. CSE process begins

Information is gathered and school assessments are complete

Evaluations are ordered and assessments are completed

Initial Eligibility Meeting

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Found ineligible

Found eligible for services

Found ineligible

Found eligible for services

Interventions to assist student are developed in regular education.

A 504 Plan is developed

Interventions to assist student are developed in regular education.

IEP Development and Special Education services begin