



# NEWFIELD

CENTRAL SCHOOL DISTRICT

Dear Parent/Guardian:

The faculty and staff of the district are prepared for full remote instruction should the district need to close all buildings, individual classes and/or grade levels, or individual building levels (ES/MS/HS).

Because the district developed learning and instructional plans that could easily transition from our in person and hybrid model to a full remote model, there won't be much change in the way your students are learning and receiving instruction.

A few things to note:

**The Remote Learning Plan in grades 6-8** will include engaging experiences for each scheduled class students have on their regular school schedule for that day. With several lessons to engage in each day, teachers will account for the increased demand that will be required of students as they are engaging in this type of independent remote learning. Students will have one or more activities within approximately 25-minutes for each class.

**Middle School will operate on normal homebase and 1-9 period schedules following their assigned cohort for attendance.**

Each of our in person students have received devices with which they can complete their school work. Instructional materials, links to virtual meetings, feedback, etc. will be posted to each individual teacher's Google Classroom.

Teachers have been working with students to establish routine use of their Google Classrooms and students should be able to access their work and complete it independently with some support for younger students from parents.

The district Superintendent will inform families of all changes with regard to instructional and learning models and will direct families on how and when to connect for other support services like meal delivery.

We are very proud of the work our district has been able to accomplish and that we have been able to remain open for our students and families. Please know that we are taking every precaution so that we can continue our in person and hybrid learning models and that this plan is in place to make a transition to full remote instruction as easy as possible should we need it.

Thank you for your continued support of the district.

Mr. Eric Hartz  
Acting Superintendent



## Role of Parents

As middle school students are still developing their independence, a teacher-parent partnership is necessary for students to engage in Remote Learning tasks and, in some cases, to access on-line resources. The learning tasks and activities provide direction and support to families. We recognize that parents may have more than one child to guide, therefore we have framed the learning experience to require minimal parent involvement.

***As a parent of a student in grades 6-8, we ask you for the following support:***

- Monitor Google Classroom updates and be sure to check in with your child daily about the remote learning tasks, activities and assessments they are working on.
- Designate a place where your child will work independently on his/her assigned tasks.
- Ask your child to provide a brief summary of the learning he/she is engaging in for each class to ensure his/her understanding of the content and of the process they are being asked to engage in to demonstrate their learning.
- Monitor your child's deadline calendar and support them in submitting assignments according to the established deadlines.
- Assist your child in emailing his/her teachers if your child or you have questions or if you need extra help and support. Our faculty will be on hand to help and support.

## Role of Students

- Dedicate appropriate time to learning, comparable to a school day and/or as guided by your teacher/s.
- Check appropriate online platforms for information on courses, assignments, resources daily.
- Attendance is required for your cohort days/times and asynchronous (independent work time) will be assigned in addition to your cohorts synchronous (in person virtual time).
- Identify a comfortable and quiet space to study/learn.
- Engage in all learning posted with academic honesty.
- Submit all assignments in accordance with provided timeline and/or due dates.
- Ensure your own social and emotional balance by keeping healthy habits.



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**Other Advice and Best Practice for Remote Learning:**

- Have your device charged and ready each day.
- Test your device/equipment before class begins.
- Students should have a quiet place to work away from distractions.
- If parental assistance is needed, the parent should assist, then allow the student to work independently.
- Students should mute their mics if they are not interacting with the teacher.
- For student privacy reasons and in accordance with state and federal law, parents should not be on the screen or interacting through the virtual classroom. This means no conversations with teachers or other students during class time, leaving messages in the Classroom Stream, etc
- All teachers have office hours or times to answer questions outside of the students' learning time. Please email teachers first during those hours and if further involvement is needed please contact the appropriate office.
- Students and family members should be fully clothed at all times.
- Students and family members are not permitted to take pictures or videos of virtual instruction or of student work other than their own in the Google Classroom. We must be diligent in protecting student privacy and any posting or sharing of any kind of any school information other than that needed to turn in assignments is prohibited.

**Newfield Central School District is a learning community that focuses on independent learning because it develops creativity and intellectual curiosity, helps students develop problem solving skills, and supports college and career readiness.**