

NEWFIELD NEWSLETTER



Newfield Central School District, 247 Main Street, Newfield, NY 14867 • (607) 564-9955

September 2018

LETTER FROM THE SUPERINTENDENT

Dear Newfield Community,

Welcome to the 2018-19 school year! There is a lot going on as we prepare to live through a year of renovation. The hallway ceilings have been taken down in preparation for the installation of the new HVAC duct work. Classroom ceilings are next on the list for demolition and will be done on a rotating basis – teaching will continue in most classrooms while a few are moved to other spaces. When those move back to the classrooms, other groups will be relocated for a few weeks. It is not an ideal situation but the end result will be worth it! We have struggled with too hot/too cold classrooms for several years now. Thank you for your support of this project!

Free breakfast for all students will again be available this year. Free lunch for all students in grades Pre-K through 5 will continue at the elementary school.

The after-school program at the elementary school offers enrichment programs (fee based) for students in grades PK – 5 and the middle and high schools have (free) clubs and sports to keep students engaged outside of the school day. Please encourage your children to participate in at least one “extra” activity.

We have welcomed several new employees this year and are excited to have their skill and expertise on our staff. You will meet many of them at your child’s Open House in September.

Dr. Cheryl Thomas
Superintendent of Schools

SCHOOL TAX NOTICE

You will be receiving your 2018-2019 school tax bills in the mail on or near the first of September. You have a few payment options:

Online Option with TAXGLANCE

Taxpayers may now pay school taxes online. Check our District website, www.newfieldschools.org (the link is also printed on your tax bills). You will have the choice of paying by credit card or with an e-check. There is a fee for this service. The credit card fee on any tax bill of at least \$64 is 2.75% of the tax bill. E-check payments are significantly less and are based on a graduated fee schedule. For example, the charge for a tax bill between \$2,000 and \$3,999 is \$5.00.

Pay by mail or in person

Tax payments can be mailed to Newfield School Tax Collector, 166 Main Street, Newfield, New York 14867. In person payments may be made at the Newfield Town Hall during the following office hours:

September

Monday-Friday - 8:00 a.m. to 4:00 p.m.

October

Monday-Thursday - 8:00 a.m. to 4:00 p.m.

Fridays - 8:00 a.m. to 1:00 p.m.

Taxpayers also have the option of making one payment or two installments. There is a 2.5% service charge for the installment plan. Option A is a full payment without penalty from September 1st through October 1st, or a full payment with a 2% penalty from October 2nd through October 31st. ANY PAYMENTS OUTSTANDING AFTER OCTOBER 31st WILL BE RELEVIED ON YOUR TOWN/COUNTY TAX BILL IN JANUARY, WITH PENALTIES ADDED. Option B is an installment plan with the first installment due on or before October 2nd. The second installment is due March 1st to the Tompkins County Division of Finance, 125 E. Court Street, Ithaca, New York 14850.

Property owners are responsible for tax payments, whether the bill is received in the mail or not. If you do not receive your tax bill by September 6th, please be sure to contact the Tax Office at Newfield Town Hall, 564-9981, or email townclerk@newfieldny.org.

WELCOME TO NEW FACULTY AND STAFF

The Newfield Central School District welcomes a number of new faculty and staff members for the 2018-19 school year. If you see any of these individuals, please introduce yourself and extend a warm Newfield welcome!



Joel Blizzard

Joel Blizzard will be a special education teacher working in the middle school. You may have seen Mr. Blizzard this summer playing the drums at Mill Park as part of the Fall Creek Brass Band.

Claire Grosso, Chelsea LeViere and Heather Peterson will be teaching Special Education at the elementary level this year.



Claire Grosso

Darcy Hermann Raponi and Jessica Reed will be working in elementary classrooms in 3rd grade and kindergarten respectively.

Elizabeth Lamison and Deirdre Warren are Speech Language Pathologists working out of the elementary building.

Patrick Mahunik is the new High School Principal. He started in the beginning of August and is excited to have students and teachers in the building!



Chelsea LeViere

Lyndsey Mumme will be returning to Newfield to teach high school Math. She was a student teacher here a few years back.

Laura Sullivan is a School Social Worker whose office is in the elementary building though she will work districtwide.

Jessica Hsu, a familiar face around school, has a new position in the Middle School Office.



Lyndsey Mumme

We have many new Teacher Aides, including **Bre-Anna Aubin, Ashley Auchampaugh, Amy Brown, Lisa Chowanec and Janet Fairchild**. Bre-Anna graduated from NHS last year and is returning as an employee, while both Janet and Ashley were regular substitutes last year.

Another NHS graduate, **Ashli Pierce**, will work as a full time Cleaner.



Jessica Reed

We still have some outstanding vacancies, including an elementary music and high school PE teacher which we hope to fill prior to the opening of school! In addition, pictures of some of our new hires were not available at press time. Come see them in person during Open House!



Amy Brown



Darcy Hermann Raponi



Patrick Mahunik



Heather Peterson



Deirdre Warren

RELEASE OF DIRECTORY INFO

During the course of the school year, NCS releases student information such as names, addresses, telephone numbers, date and place of birth, major field of study, participation in officially recognized activities and sports, photographs, and the name of the school previously attended by the student. This information, by law, can be released by the district without prior consent of the parents and appears in such things as programs for athletic events or concerts, the honor roll, the yearbook, etc.

Parents or legal guardians must notify the Superintendent in writing by October 15 if some or all of this information is **not** to be released without prior consent. Please send this notification to the District Office, 247 Main Street, Newfield, NY 14867.

Nurse Notes

FLU SHOTS AVAILABLE

Rite Aid will be at the elementary health office on September 5, 2018 from 12:00 noon to 3:00 p.m. to administer flu shots. This clinic is open to the public. You **MUST** bring your insurance card with you. Rite Aid (Walgreens) will bill health insurance directly.

NEW IMMUNIZATION REQUIREMENTS

6th graders are required to have a TDaP & 2nd Varicella (chickenpox) & 4th polio
7th, 8th & 9th graders must have meningococcal & 4th polio
12th graders must have a 2nd dose of meningococcal vaccine (unless the 1st dose was received on or after their 16th birthday)

KINDERGARTENERS must have:

2 MMR, 2 Varicella, 5 DTaP, 4 Polio, 3 HepB

Children without the required vaccinations will **NOT BE ALLOWED TO ATTEND SCHOOL**

per Public Health Law Section 2164(7)(a)
Please have shot records and physicals faxed to your school nurse.

Amy Schwoeble, RN 564-9955, ext. 3114
Christine Laughlin, RN 564-9955, ext. 4032



NEWFIELD HIGH SCHOOL

Advocating for our needs:
In the appropriate time, place, and manner

Mutual Support: Helping each other.

We are a learning community.

We share a responsibility for maintaining a safe, healthy, and effective learning environment.

Expectations

- Complete all work on time, all the time.
- Always be in the appropriate place, at the appropriate time.
- Use appropriate language for educational setting.
- Keep your hands to yourself.
- Walk in and around the building.
- Remove hats and hoods.
- Use cell-phones, iPod, & other electronic devices only in accordance to policy.
- When asked to do something, do so quickly and politely.
- Keep your pants all the way up and your body properly covered.
- Treat other adults and students with respect – Treat them how you would like to be treated.
- Stop and think before acting or speaking.



High School Picture Day

Students in grades 9-11 will have their school pictures taken on Friday, September 21. Order forms, information, and a payment envelope will be sent home with the students before the event.

High School Open House

Please plan to attend the high school Open House on Tuesday, September 25, from 7:00 p.m. to 8:00 p.m. This is a unique opportunity to meet the faculty in a casual setting, hear curriculum expectations, and be a part of your child's education. It will be a great opportunity to meet Mr. Patrick Mahunik, the high school principal.



**Letter to Parents for School Meal Programs
Special Provision Options (Provision 2 Non-Base Year
& Community Eligibility Provision)**

Dear Parent or Guardian:

We are pleased to inform you that Newfield Elementary School will be implementing a meal certification option available to schools participating in the National School Lunch and School Breakfast Programs for the 2018-2019 school year.

What does this mean for your child(ren) attending the school(s) identified above?

All students enrolled at Newfield Elementary School are eligible to receive a healthy breakfast and lunch at school at no charge to your household each day of the 2018-2019 school year. While your child(ren) will be able to participate in these meal programs, the district requires you to complete the income information statement to receive additional federal and state funding for our school. The income information is online at www.newfieldschools.org/districtpage.cfm?pageid=821 then click on elementary CEP income form.

If you have any questions, please contact me at (607) 564-9955 ex. 4024 or rwood@newfieldschools.org.

Sincerely,

Robin Wood
Food Service Director
Newfield Central School

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_

WELCOME TO THE MIDDLE SCHOOL!

I would like to welcome back all of our students, families and staff for an exciting 2018-19 school year. We are starting this year off with three new faces in the Middle School. Mrs. Jessica Hsu will be the new welcoming voice and face of the building office. Mr. Joel Blizzard has joined the 7th grade team in Special Education, and we welcome Ms. Denise Nosewicz from the Elementary School as a Teacher Aide working with the 8th grade team.

This will be a year of construction physically to our building and socially, emotionally, and educationally with our students. We will embrace the school being overhauled while working with students, looking at best practices for learning, as well as embracing all students for who they are and what we all have to offer to each other.

The new year is a fresh start in so many ways--students' social interactions and academic opportunity to grow, as well as the opportunity for us to partner with the High School and Elementary School as we work toward the Newfield CSD vision.

Mr. Eric Hartz, Principal

STUDENT DRIVING

Students who are properly licensed to operate a vehicle may drive to school after receiving permission from a parent and school officials. Driving permission forms are available in the high school office. All students are required to show a valid driver's license to the office. Students permitted to drive will receive a parking tag to be displayed on the vehicle's rearview mirror and a list of rules governing their driving privileges on campus. All students are to park in the designated spots in the last two rows near the community playground.

All students attending vocational school and/or the community school will ride school transportation unless direct permission is granted by the high school principal and by the vocational school administrator. If permission is granted, students will need to complete the appropriate paperwork with the vocational school office and the high school office.



Letter to Parents for School Meal Programs 2018-19

Dear Parent/Guardian:

Children need healthy meals to learn. **Newfield Central School District** offers healthy meals every school day. Breakfast is AT NO COST TO ALL STUDENTS. Our lunches are at NO COST IN THE ELEMENTARY & \$2.45 in the middle & high school. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.25 for lunch for 6th to 12th grades.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. Use one Free or Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Robin Wood 247 Mai St. Newfield, NY 14867 (607) 564-9955 ex4024.**
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from SNAP, the Food Distribution Program on Indian Reservations or TANF, can get free meals regardless of your income. Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorically Eligible designation, as defined by law, may be eligible for free benefits and should contact the SFA for assistance in receiving benefits.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call **Cheryl Jackson @ 564-9955 ex1024** or e-mail **cjackson@newfieldschools.org** to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at **564-9955 ex4024** if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **JOANNE JAMES 564-9955 EX 4121 OR JJAMES@NEWFIELDSCHOOLS.ORG.**
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

**2018-2019 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS**

REDUCED PRICE ELIGIBILITY INCOME CHART

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 22,459	\$ 1,872	\$ 936	\$ 864	\$ 432
2	\$ 30,451	\$ 2,538	\$ 1,269	\$ 1,172	\$ 586
3	\$ 38,443	\$ 3,204	\$ 1,602	\$ 1,479	\$ 740
4	\$ 46,435	\$ 3,870	\$ 1,935	\$ 1,786	\$ 893
5	\$ 54,427	\$ 4,536	\$ 2,268	\$ 2,094	\$ 1,047
6	\$ 62,419	\$ 5,202	\$ 2,601	\$ 2,401	\$ 1,201
7	\$ 70,411	\$ 5,868	\$ 2,934	\$ 2,709	\$ 1,355
8	\$ 78,403	\$ 6,534	\$ 3,267	\$ 3,016	\$ 1,508
*Each Add'l person add	\$ 7,992	\$ 666	\$ 333	\$ 308	\$ 154

How to Apply: To get free or reduced price meals for your children carefully complete one application following the instructions for your household and return it to the designated office listed on the application. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member.

All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for any household member, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability

Nondiscrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits any time during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely,

Dr. Cheryl Thomas
Superintendent of Schools

2018-2019 Application for Free and Reduced Price School Meals/Milk

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call 564-9955 ex.4024, if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to: **Newfield Middle & High School**
247 Main St.
Newfield, NY 14867

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

Total Household Members (Children and Adults)

*Last Four Digits of Social Security Number: XXX-XX-__ __ __ __

I do not have a SS#

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: Hispanic or Latino Not Hispanic or Latino

Race: American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Island White

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
 Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster

Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____

Free Meals Reduced Price Meals Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to Ms. Robin Wood.

If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help: 564-9955 ex.4024. Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often the income amount is received: weekly, every other week (bi-weekly), 2 x per month monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

INSTRUCTIONS FOR DAILY DISMISSAL

PreK – 5th grade

Please complete the form below and send it to your child's teacher on the first day of school so that he/she is certain where your child is to go for daily dismissal. ***Your child will be released in accordance with these directions unless a note changing this plan is sent to his/her classroom teacher at least one week in advance.***

STUDENT _____ GRADE _____

NAME OF CHILD'S TEACHER _____

My child is to go:

___ home on bus letter ___ to _____ (home address)

___ to this babysitter

Name of sitter _____

Address of sitter _____

Phone # of sitter _____

___ by riding bus letter ___ to this sitter

___ by walking to this sitter's house

___ by being picked up at school by this sitter

___ to the Newfield School Childcare Program where my child is a registered participant

___ I will pick up my child. Daily K-5 Dismissal is at 2:50.



"SAY CHEESE!"

From time to time we have reporters and photographers cover assemblies and other special events at our school. Pictures of the children may also appear on the school website and/or written publications. We may also share work samples and other artifacts with TST BOCES School Improvement Services as part of the district's effort to improve instruction for all students. **If you DO NOT want to have your child's name, photo and/or work samples released, you need to fill out and return this form to the building office today!** If you have any questions, please call 564-9955.

___ I **do not** give permission for my child's name and/or picture to be used in newspaper or other publications of school events.

Student's Name _____

Homeroom _____

Teacher's Name _____

Grade _____ Date _____

Parent's Signature _____

OPEN HOUSES

Elementary School:

September 13th

5:30-6:30 PM

Middle School:

September 26th

6:00-7:00 PM

High School:

September 25th

7:00-8:00 PM



Bus Route Description - Fall 2018

All routes originate from Newfield School. Buses begin picking up students with the first road listed, continuing down the list. Buses depart from the school at the noted times and arrive at the school between 7:40 and 7:45 am.

ALL ROUTES SUBJECT TO CHANGE

ROUTE A - 7:00 AM

Blovsky, Carter Creek, Rowell Hill Rd. P/U Trumbull Crns from Horton to Millard Hill Rd. Wards Park (red barn stop only), Wards Blvd East, Douglas Rd from Wards to Millard Hill Rd. Trumbull Crns (P/U Cemetery to Rt 13)

Route A - 3:00 PM

Trumbull Crns, (Rt 13 to Cemetery) Blovsky, Carter Creek, Rowell Hill Rd. Trumbull Crns from Horton to Millard Hill Rd. Wards Park (red barn stop only). Wards Blvd East. Douglas Rd from Wards to Millard Hill Rd.

ROUTE B – 7:05 AM

Main St., Rt. 13 N (east side) Decker Rd
Blakeslee Hill Rd
Rt. 34/96 South
(Manhattan Dr, Nob Hill, Melody Ln, Holiday Ln)

ROUTE B – 3:00 PM

Main St., Rt. 13 N (east side) Decker Rd
Blakeslee Hill Rd.
Rt. 34/96. South
(Manhattan Dr, Nob Hill, Melody Ln, Holiday Ln.)

ROUTE C – 7:05 AM

Douglas Rd from T.C to Wards
Corrington, Cole Cr., Whitted Dr.
Bishop Rd., all
Fishkill Rd.
Rt. 13 S (west side)

ROUTE C – 3:00 PM

Douglas Rd from T.C to Wards.
Corrington, Cole Cr., Whitted Dr.
Bishop Rd., all
Fishkill Rd.
Rt. 13 S (west side)

ROUTE D – 7:20 AM

Newfield Depot Rd.
Valley Manor Park. (all stops)
Smith Rd., Adams Rd from Depot to Old Payne Rd
Shaffer Rd. to Benjamin Hill

ROUTE D – 3:00 PM

Newfield Depot Rd.
Valley Manor Park. (all stops)
Smith Rd., Adams Rd from Depot to Old Payne Rd.
Shaffer Rd. to Benjamin Hill

ROUTE E – 6:50 AM

Rt. 34/96 South, from Depot Rd.
Slators Ln, Valley View Rd., Maple Ave.. 34/96 North, Shelter Valley, Crestview Ln.

ROUTE E – 3:00 PM

Rt. 34/96 North from Depot Rd.
Shelter Valley, Crestview Ln.
Rt. 34/96 South, Slators Ln to Valley View Rd., Maple Ave.
Rt. 34/96 North

ROUTE F – 7:00 AM

Main St. Extension, Pine Circle.
Rt. 13 S, Test Rd.
Sebring Rd., Rt. 13 S
Cayuta Rd., Rt. 13 N

ROUTE F – 3:00 PM

Main St. Extension, Pine Circle.
Rt. 13 S, Test Rd.
Sebring Rd to Rt. 13 S
Cayuta Rd., Rt. 13 N

ROUTE G - 7:10 AM

Shultz Dr.
Trumbull Crns. from Millard to Hines (both sides) TA
Millard Hill, Eleanor Way, Sydney Terrace, Short Lane T/A at VanOstrand, Burdge Hill

ROUTE G – 3:00 PM

Shultz Dr.
Trumbull Crns. from Millard to Hines (both sides) TA
Millard Hill, Eleanor Way, Sydney Terrace, Short Lane
T/A at VanOstrand, Burdge Hill

ROUTE H – 6:50 AM

Cayutaville Rd. Conn. Hill Rd.
Black Oak Rd. Tower Rd.
Protts Hill Rd. Horton Rd.
Butternut/Deer Run Rd.
(intersection)
Stonehaven Cr "Y"
Trumbull Crns Rd. (from Horton Rd to Sebring)

ROUTE H – 3:00 PM

Trumbull Corners Rd. (Sebring to Horton)
Horton Rd. Stonehaven Cr "Y"
Butternut/Deer Run (intersection)
Protts Hill Rd. (All)
Cayutaville Rd. Conn. Hill Rd.
Black Oak Rd. Tower Rd.

ROUTE I – 6:55 AM

Piper Rd. (Sunny View walk to intersection of Piper)
Vanbuskirk Gulf from Sunnyview T/A to Taggart
All Benjamin Hill Rd.
Benjamin Hill Hgts.

ROUTE I – 3:00 PM

Benjamin Hill Hgts. TA
Piper Rd. (Sunny View walk from intersection of Piper)
Vanbuskirk Gulf from Sunnyview T/A Shaffer to Taggart
All Benjamin Hill Rd.

Those big, yellow buses are back on the road!

Be safe and watch for students.

ROUTE J – 6:45 AM

Taggart Rd, Barnes Hill (T/A at Dassance)
Cornish Hollow Rd.(walk to intersection)
Seeley Hill Rd. Dawes Hill Rd.
Lampila Rd.
Shaffer Rd from Lampila to Old Payne including Ruuspakka Rd (walk to intersection)

ROUTE J – 3:00 PM

Taggart Rd, Barnes Hill (T/A at Dassance)
Cornish Hollow Rd.(walk from intersection)
Seeley Hill Rd. Dawes Hill Rd.
Lampila Rd.
Shaffer Rd from Lampila to Old Payne including Ruuspakka Rd (walk from intersection)

ROUTE K – 6:45 AM

Lower Piper Rd.(E of Smith Rd.)
Brown Rd. Intersection of Short & Brown Rd., Station Rd., cross tracks to T/A, 34/96 S, P/U from Maple to Bio T/A. 34/96 N to Maple, Vanbuskirk Gulf Rd to Tupper Rd, T/A. Vanbuskirk Rd (All), Seeley to Shaffer (No P/U) Adams Rd., Old Payne Rd, (No P/U)



ROUTE K – 3:00 PM

Adams Rd. to Old Payne Rd (all), Lower Piper Rd. E of Smith Rd.), Brown Rd. Station Rd. cross tracks to T/A, Rt. 34/96 S to T/A (All), continue 34/96 N (All) to Maple Ave, Vanbuskirk Gulf Rd to Tupper Rd T/A, Vanbuskirk Rd (All)

NORTH SPENCER

CHRISTIAN ACADEMY

Pick up students in front of District Office and transport to NSCA

Pick up at NSCA and deliver to Newfield CSD

ROUTE L – 7:00 AM

Cox Rd.
Starks Rd. Bull Hill Rd.
Van Kirk Rd., all.
Irish Hill Rd, Jackson Hollow, Warris Rd., Dassance Rd.
Vankirk Rd to Vanbuskirk Glf
Cloverland Park, Kelloggs Crns Rd,
Vankirk Rd, Briarwood Ln.(walk to intersection)

ROUTE L - 3:00 PM

Briarwood Ln.(walk from intersection)
Vankirk Rd. Cox Rd. Starks Rd.
Bull Hill Rd. Kelloggs Crns Rd
Cloverland Park, Vanbuskirk Glf
Irish Hill Rd, Jackson Hollow,
Warris Rd. Dassance Rd(all)
Vankirk Rd.

**SOME BUS ROUTES
HAVE CHANGED.
PLEASE REVIEW
CAREFULLY.**

**MANDATORY SEAT
BELT POLICY**

All students must wear seat belts on the school bus.

Bus drivers will enforce the policy; there are no exceptions.



CARR-RT PRESORT RESIDENT/BOXHOLDER NEWFIELD, N.Y. 14867

NEWFIELD CHILDCARE PROGRAM

Newfield families with young children up to grade 5 are invited to enroll in one or more of the Newfield Childcare Programs. Programs offered are Thrive and Learn Care (TLC-children must be 3 by December 1st), and the Before/After School Program. DSS subsidy families are welcome to apply. We are looking forward to providing care, education and socialization for your child in a stimulating, nurturing and safe environment. For an application, fees or other information, please contact Maria Lloyd-Jones at 607-564-9955, ext. 4103 or email mlloydjones@newfield-schools.org

VISITOR PROCEDURE

For safety reasons, the entrances to the buildings will be locked during the school day. Visitors should contact the school's main office via a video intercom system on the outside of the building near the entrance door. S/he will be asked for identification and the reason for the visit. If authorized, the door will be buzzed open and the visitor may proceed to the main office to sign in and receive a visitor pass. All visitors will be recorded on video. At the elementary school, parents picking up students at the end of the school day should go around to the cafeteria side of the building, where they will be let in to the cafeteria by Newfield staff at 2:50 pm to pick up their child/ren. Early arrivals will be required to wait outside the building. Thank you for your cooperation.

ADDRESS/CONTACT INFORMATION

It's a fact, people move and telephone numbers change. Please help us keep you informed about your child's progress. Update your contact information for emergency and record information. The building offices need your telephone number, cell phone number, e-mail address, and mailing address if any are different from last year.

***Fall Sports Schedules can be
found on-line at***

www.newfieldschools.org/athletics

PARKING LOT SAFETY

As school opens, please be mindful of pedestrians in the parking lot, between cars, and in the crosswalks. Here are some reminders that will help keep everyone safe:

- The speed limit in the parking lot is 5 mph.
- The entrance and exit are one-way only. Please follow the signs and road markings to make sure you are entering and exiting the campus appropriately.
- Do not talk on your cell phone or text while driving.
- Be courteous and aware of other drivers and pedestrians.
- No cars are allowed in the bus drop off lanes.
- If you are dropping your child off in the morning, please use the drop off lane only. Students should exit the car quickly and on the right side of your car, away from traffic. Be careful when merging back into moving traffic.
- Do not go around the car in front of you in the drop off lane even if they are taking longer than you to unload passengers. Wait until the cars in front of you merge back into traffic and then follow them.
- Please be courteous to the aides in the drop off areas. They are there to help your child get to school safely.
- If you have to write a note or get a book bag out of the trunk or get out of your car for any reason, please do not use the drop off lane. Park in any of the spaces not reserved for students or staff.
- There is NO parking anywhere along the drop off lanes in the morning between 7:30 and 8:30 a.m. If you need to park, please use any of the spaces in the parking lot that are not reserved for students or staff.

ATHLETIC FIELD PARKING

- Use of the lot closest to the athletic fields is limited first to coaches (not players), officials, and handicapped persons. If parking is still available, community members will be allowed to park in designated spaces only.
- NO parking is allowed along the roadways or on the grass. Cars may be towed from these areas.
- The access road to/from the athletic field parking is now one-way. Please follow the signs. When entering, take the first right and follow the road along the baseball and softball fields. Turn left to go up the hill to the parking lot near the field house. When exiting, use the driveway that heads down the hill past the elementary building. Those exiting must yield to cars entering at the beginning of the drive. Do not attempt to pass.