



Spring 2015

Dear Parent/Guardian:

Your child or student is taking a Tompkins Cortland Community College course this semester through the CollegeNow Concurrent Enrollment Program in his/her high school, and I am very pleased to welcome you to the TC3 community.

Concurrent enrollment classes are part of a nationwide movement to strengthen the transition from high school to college. The number of students registered in concurrent enrollment classes is growing rapidly throughout the country, and the quality of these classes is expanding to meet the high expectations of students, parents and educators. CollegeNow is at the forefront of these developments with one of the largest, most comprehensive, and highest quality concurrent enrollment programs in New York State. Our program has earned full accreditation by NACEP (National Alliance of Concurrent Enrollment Partnerships), making it one of only 89 college concurrent enrollment programs nationwide to have achieved NACEP accreditation.

What you should know about concurrent enrollment:

- These are official TC3 courses, taught according to our master course syllabi, using college-level texts.
- High school faculty approved for concurrent enrollment have submitted a professional application to the college, have had their credentials reviewed, and are authorized adjuncts of TC3.
- Academic work in these courses is at the college level – students should anticipate a rigorous set of objectives and more substantial time commitment for work outside of class.
- These courses create an official TC3 transcript. Students are enrolled in a section of a course and a letter grade is submitted to the college. The TC3 transcript will not indicate a special designation for concurrent enrollment courses. It will simply list the course code, semester, and grade.
- Since these courses come with a transcript, this credit can be used toward a degree at TC3 or transferred to most public and private colleges around the country, though every college and university has its own policies governing transfer credit. We recommend that students check with colleges they are interested in to inquire about transfer credit policies.
- These courses are offered at no cost to the student or school district.
- The Concurrent Enrollment Program has been fully accredited by the National Alliance of Concurrent Enrollment Partnerships.

Important dates:

Students experiencing difficulty maintaining a desirable course average may withdraw from the course in accordance with the dates below to avoid receiving an unsatisfactory grade on their official and permanent college transcript:

Last Date to Add – March 2, 2015

Last Day to Drop - March 3, 2015

Last Day to Withdraw without Academic Penalty (W) – April 28, 2015

Last Day to Withdraw with Academic Penalty (WP/F) - June 3, 2015

We encourage you and your student to visit the **Students and Parents** section of our CollegeNow website at www.tc3.edu/collegenow under the Concurrent Enrollment link to learn more about Concurrent Enrollment other CollegeNow services for high school students, including our TC3 online courses.

We look forward to serving you and your family as important members of our college community. Please don't hesitate to contact us if you would like more information about CollegeNow programs for high school students.

Sincerely,

Victoria Zeppelin
Director

Accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP)

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