



Newfield Middle School

247 Main Street ♦ Newfield, NY 14867
(607)564-9955 X 2126
www.newfieldschools.org

Mr. Eric Hartz, Principal
Mrs. Colleen Markle, MS Counselor
Mrs. Jessica Hsu, MS Secretary

Parent Portal Support

Welcome to the Parent Portal! Newfield Middle School is pleased to be able to provide you with this great resource. Over the next few pages, we will hopefully provide you some valuable information to make your use of the portal easier.

You initially gain access through the portal by going to the Newfield website. Once there, click on the Parent Portal link as shown here:












This will take you to School Tool where you will be signing in. You will have received your username and password via an email notification from the school. The username is the email address you provided us. Your password was included in that initial email.



You will enter the portal with a screen that lists your children. To see the data associated you must click on the small blue triangle to the left of their contact.

Welcome, John Smith, today is Saturday, September 24, 2011

Contacts

	Jay Smith <u>123 Main Street</u> <u>Anywhere, NY 99999</u>	Son Home: (555) 555-5555	   
	Joan Smith <u>123 Main Street</u> <u>Anywhere, NY 99999</u>	Daughter Home: (555) 555-5555	   


You will get a screen that includes your child and their contact information as you have provided it to us. Please take a moment to check that all that is listed is correct.

From there you can look at data for your child's schedule, attendance, discipline, grades, and assignments, simply by clicking on one of the tabs located below your child's information.

 **Smith,**
Jay

No
Photo









First: Jay
Middle:
Last: Smith
Gender: Male
DOB: 12/13/1998 (12 yr 9 mo)

 **Address:** 123 Main Street
Anywhere, NY 99999
Phone #: (555) 555-5555
Grade: 8
Locker: 115
Type: Regular School Year Enrollment
Building: Middle School/Middle School

Student

Contacts | Schedule | Attendance | Discipline | Grades | Assignments

Contacts

John Smith 	Father	   
<u>123 Main Street</u> <u>Anywhere, NY 99999</u>	Home: (555) 555-5555 Cell: (555) 111-1111 Unl	
Jane Smith 	Mother	 
<u>123 Main Street</u> <u>Anywhere, NY 99999</u>	Home: (555) 555-5555 Cell: (555) 222-2222 Unl	

Siblings

Joan Smith	8/4/2000 (11 yr 1 mo)	Middle School/6
------------	-----------------------	-----------------

Each area provides you specific information.

The area we are most excited about providing to you is the assignment section. In this tab, you can see the assignments that have been given and your child's performance on each one. We have adopted the following criteria:

Assignment date

This is the date that the assignment was due.

Student Score

Blank—The assignment has not yet been graded.

M—The letter M stands for missing. This means that at this time, the assignment due date has passed, the teacher has graded the assignments, and the assignment has not been turned in. Until it is turned in, it is calculated as a zero.

Training: Student Services/Marking Period

Student	Contacts	Schedule	Attendance	Discipline	Grades	Assignments
School Year	2011-2012 ▾	Marking Period	Marking Period 1 ▾	Courses	All Courses ▾	
Course Name	Assignment Name	Assignment Date	Max Score	Student Score	Teacher Name	
ACAD LAB	Homework	9/9/2011	100	83	Doran	
COMP 8	Project - USA Maps/Rivers	9/9/2011	100		Doran	
ELA 8	Participation	9/9/2011	100	96	White	
MATH 8	Homework	9/9/2011	100	92	LaFrance	
MS BAND	Lessons	9/9/2011	100	89	Powell	
COMP 8	Homework	8/14/2011	100	92	Doran	

We are hopeful that this further information will assist your family in supporting your child here at school. We will continue our weekly eligibility reports so that everyone is aware when a student is struggling.

We look forward to a great year together and hope this will further our partnership!