

# TLC CHILDCARE CONTRACT

2018/2019 year

TLC Group families will be billed on a monthly basis prior to the month of service. Billing is done on a contractual basis. You are responsible to pay for all days you have contracted whether or not your child attends. Invoices will be sent out around the 15th of the month for the following month. All invoices must be paid before the 1st day of the month. Anyone with an unpaid balance on the 1st of the month will be unable to have their children attend the program until the invoice is paid.

Please fill out the information below and indicate any half days your child will be attending.

## TERMS AND CONDITIONS:

- Program runs from 8am to noon Monday through Friday.
- Billing will be prior to the month of service
- Bills are due before the beginning of the month of service
- Holidays and school breaks are not included in the monthly rate
- Days when school is closed (except for emergency closures such as snow days), the childcare program may be open. A sign-up sheet will be posted and parents must enroll their children by placing their names on the sign-up sheet. **Children must be signed up by deadlines stated.** Charges for additional care will be added to the next billing cycle after care has been received.
- If you wish to make any change to a contract, thirty (30) days notice is required. There will be no refunds issued for time not used.

## CHILDCARE RATES

**Extended Day Rate \$20.00/day**

Please check any half days you wish to add to your week. Half days incur an additional charge of \$20 per day.

Monday	Tuesday	Wednesday	Thursday	Friday

## THRIVE AND LEARN CARE GROUP RATES

**5 mornings per week \$150/Month**

I understand and agree with the Terms and Conditions of the above contract.

Child's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Tompkins County DSS helps income-eligible working parents pay all or part of their childcare fees. Call their Day Care Unit at 607-274-5219 to see if you are eligible.**

**The TLC program is designed for children with a skill level common to 2 year 9 months – 5 year olds rather than chronological age.**